

Spring Valley Academy

Assessment Retake Policy

Rationale

Spring Valley Academy seeks to have every student obtain mastery in every subject. To aid in their success students will be given an opportunity to retake assessments at the teacher's discretion.

Students will be allowed to attempt one redo of assessments (exceptions being semester tests and challenge examinations) for full credit. However, to standardize this process the following stipulations and protocols will apply:

- 1. Spring Valley Academy expects that students will attain (at minimum) a 75% level of mastery in each of their assessments.*
- 2. Students not meeting the prescribed level of mastery will be **strongly encouraged** to redo the assessment.*
- 3. Students will be allowed to retake assessments at the teacher's discretion.*
- 4. The teacher reserves the right to change the format of the assessment being redone.*
- 5. Students must request the redo opportunity.*
- 6. The student must request the redo within 5 school days of the work being posted and returned.*
- 7. The teacher will authorize the redo after he/she is satisfied that the student is ready for the redo/retake.*
- 8. The student will work with the teacher to determine the date by which the assessment is retaken.*
- 9. Students will staple or attach their original assessment to the redone version.*
- 10. For assessments that are redone, the teacher may opt to record the highest grade or the 2nd assessment grade.*
- 11. Students will not be allowed to redo assessments during the last two weeks of the semester.*